

How do I clean up accounts in mass?

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The majority of account cleanup will need to be performed by the customer, regardless of whether it is for Google or Office 365.

Here's how you can handle things on your end:

- If you suspend accounts in Google or disable accounts in Office 365, they will automatically become warehoused in Gaggle. ***This is the course of action we recommend most highly.***
- If you delete accounts in Google or Office 365, you will need to communicate this change to Customer Support, so that we can run a script to warehouse them in Gaggle.
- DO NOT disable/delete accounts in the Gaggle interface, because they will be re-populated in the next time our provisioning process occurs. This is why the management of accounts needs to take place on the customer side in either Google or Office 365.

Here's what Gaggle can do for you:

- Our Customer Service Representatives can adjust your setup in Gaggle, if you have any changes to which Google OU's or Microsoft groups will be reviewed.
- If you do not suspend or delete student accounts when they graduate or leave school, but move them to a "Graduated Students" OU or group, we can ensure that it is marked excluded in Gaggle. This is to ensure that you aren't continually billed for graduated accounts that are not reviewed.

No labels